

**City & Guilds CPD Module in Individual Windblown Trees
(0041-17) Record of Assessment**

To be completed by the registering City & Guilds approved Assessment Centre:

NPTC

by City & Guilds

Candidate Name:

Candidate DOB:

Candidate Tel:

Candidate ENR:

Candidate Email:

Centre Name:

Centre Number:

Assessment Date:

Assessor Name:

Assessor BP No:

Pre-req's Met: ☐ Yes ☐ No ☐ N/A

City & Guilds NPTC Assessor to check and confirm all of the above section, and complete the following:

ID Check complete ☐ Yes

ID type:

Assessor signature:

Candidate signature:

Date:

Date:

Assessment duration:

Satisfied: ☐ Yes ☐ No

Record of Assessment – **This is not a certificate**

If this document contains sensitive data, ensure GDPR compliance before transferring or sharing.

Assessor feedback:

Candidate feedback:

Candidate information

If you are not satisfied with the assessment outcome, please contact your assessment centre for information on their appeals process.

Certification will be issued directly to your assessment centre. If you do not receive your certificate within 20 days, please contact your assessment centre in the first instance.

If City & Guilds NPTC are not notified of a missing certificate within 30 days, a charge will be applied for a replacement to be issued.

Skills evaluation

Activity number and description		Score				
		1	2	3	4	5
1	Carry out a risk assessment specific to the site the task and the machine	☐	☐	☐		
2	State the emergency procedures relevant to the site	☐	☐	☐		
3	State safety considerations when dealing with individual windblown trees	☐	☐	☐		
4	Select and inspect winch and ancillary equipment and comment on condition and compatibility	☐	☐	☐	☐	☐
5	Inspect site, uprooted tree, and anchor points and comment on system to be set up	☐	☐	☐	☐	☐
6	Prepare and set up site	☐	☐	☐	☐	☐
7	Select winch and anchor points and set up winching system	☐	☐	☐	☐	☐
8	Pre-tension winch to restrain a root plate	☐	☐	☐	☐	☐
9	Explain the sequence of cuts	☐	☐	☐		
10	Sever tree from root-plate	☐	☐	☐	☐	☐
11	De-tension and dismantle the winch system and make tree and root-plate safe	☐	☐	☐	☐	☐
12	Remove branches from felled trees using a recognised method	☐	☐	☐	☐	☐
13	Cross-cut pole length timber in accordance with the site specification	☐	☐	☐	☐	☐
14	Check timber is in an appropriate and safe position	☐	☐	☐		
15	Dispose of waste safely in line with legislation	☐	☐	☐		
16	Used appropriate tools, equipment and personal protective equipment (PPE)	☐	☐	☐		
17	Carried out work to minimise environmental damage	☐	☐	☐	☐	☐
18	Worked in a way which maintains health and safety and is consistent with relevant legislation and industry good practice	☐	☐	☐	☐	☐
To achieve an overall Pass result, candidates must score a minimum of 3 for each activity in the skills evaluation. A score of 2 or below for any activity will automatically result in a Fail.		Fail ☐		Pass ☐		