

Technical Evaluation Record V4 Apr22



QUALIFICATION:	Side By Side ATV	Qualification Code:	0014-32				
		Units:	204 & 205				
Assessor Name:		Technical Verifier Name:					
Assessor No: NEW? DOB:		Technical Verifier No:					
Assessor Email:		Start Time:					
Invoice To: (Include Centre name if applicable)		End Time:					
CRITERIA: (To be used in conjunction with current Qualification Guidance)		PERFORMANCE EVALUATION (Circle):					JUSTIFICATION:
Health and Safety requirements explained and Risk Assessment completed		1	2	3	4	5	
Function of ATV controls explained		1	2	3	4	5	
Daily pre-use checks carried out		1	2	3	4	5	
Legal and safety requirements stated (Highway use)		1	2	3	4	5	
Legal and safety requirements stated (ATV at work)		1	2	3	4	5	
Explain safe operation of ATV on various terrain		1	2	3	4	5	
Explain safe operation of laden ATV on various terrain		1	2	3	4	5	
Operate ATV safely on various terrain		1	2	3	4	5	
Explain safe operation of ATV plus trailer		1	2	3	4	5	
Operate ATV plus trailer safely on various terrain		1	2	3	4	5	
Clean and inspect ATV after use		1	2	3	4	5	
Assessment techniques <i>(new assessors only)</i>		1	2	3	4	5	
PERFORMANCE EVALUATION COLUMN TOTALS:							= TOTAL SCORE:
Result of Technical Evaluation (tick):	MET	TOTAL SCORE REQUIRED TO ACHIEVE ASSESSOR STATUS:					48
	NOT MET	(NB. ACHIEVED IN PERFORMANCE EVALUATION COLUMNS 4 & 5 ONLY) <i>If an existing Assessor then please adjust total score required to 44</i>					
ACTION PLAN FOR ASSESSOR:							
<i>Please continue on reverse if necessary</i>							
ASSESSOR COMMENTS:							
<i>Please continue on reverse if necessary</i>							
TECHNICAL VERIFIER SIGNATURE:						COST:	DATE:
ASSESSOR SIGNATURE:						£200 Half Day £300 Full Day	

TECHNICAL EVALUATION RECORD

0014-32 Level 2 Award in All Terrain Vehicle Handling (Side By Side) including trailers

Legal requirements explained to cover:

- Health and Safety At Work Act (Employees duties)
- Management of Health & Safety At Work Regs
- Provision and Use of Work Equipment Regs
- Control of Substances Hazardous to Health regs (COSHH)
- Personal Protective Equipment regs (PPE)
- Manual Handling Operation Regs
- Noise at Work Regulations
- Reporting of Injuries, Diseases and Dangerous Occurrences regs (RIDDOR)
- Wildlife and Countryside Act (WCA)
- Health and Safety First Aid reg

Other guidance

- HSE guidance AIS33
- Operators Manual

Risk assessment completed (City and Guilds template or assessors own form to be available)

- Assessor to complete a Site-Specific Risk Assessment for the machines and site to be used.
- Assessor to **check** the site for hazards
- Assessor to identify **five** items of PPE for use with a side by side ATV
- Assessor to explain **three** precautions regarding manual handling associated with the ATV
- Assessor to explain **one** cause of a runaway situation on an ATV

Function of ATV controls explained

- Assessor to explain the controls/warning lights and instruments for the machine
- Assessor to explain machine variants e.g. Petrol/Diesel/Electric, gear/auto

Carry out daily pre-use checks

- Assessor to complete all checks for the machine as required by the operators handbook/manual and confirm that the machine is safe and ready to use
- Assessor to complete a safety brake test
- Assessor to confirm that the machine is correctly guarded
- Assessor to demonstrate how to park the machine safely on a steep slope

Legal and safety requirements stated (Highway use)

- Assessor to state **six** legal requirements for taking an ATV on the road

Legal and safety requirements stated (ATV at work)

- Assessor to state **six** legal requirements for using an ATV at work

Explain the safe operation of an ATV on various terrain

- Assessor to state the risks associated when
 - driving an ATV at high speed
 - turning
 - driving up and down a slope
 - driving over rough ground
 - driving across a slope
 - turning on a slope
- Assessor to state suitable control measures for the risks indicated

Explain safe operation of laden ATV on various terrain

- Assessor to explain **four** factors which will help to maintain stability when operating a laden ATV
 - Correct loading of cargo bed
 - Weights within capacity of machine
 - Security of loads
 - Live loads

Operate ATV safely on various terrain

Assessor to operate the ATV machine around a course set up by the Technical Verifier.

- Correct operation to be demonstrated throughout the demonstration (seat belts to be worn)
The course must include the following hazards/tasks:
 - Rough terrain and slopes
 - Tight turns
 - Reversing into a restricted area
 - Figure of eight and slalom to be demonstrated

Explain the safe operation of ATV and trailer on various terrain

- Assessor to state **five** factors to consider when using the ATV plus a trailer on various terrain
- Weight ratio between ATV and trailer to be correct
- Manufacturers handbook followed
- Correct hitch secured
- Loads to be correctly secured
- Awareness that loads could raise the centre of gravity leading to greater instability

Operate ATV with trailer on various terrain

- Assessor to operate machine with trailer attached around a suitable course
- Safe and correct hitching procedure
- Correctly loaded and secured
- Awareness of trailer positioning at all times
- Reverse trailer around **both** left and right handed right angled bends
- Avoiding jack-knifing

Clean and inspect ATV and trailer after use

- While completing the process, assessor to explain the reasons for cleaning the ATV and trailer
- Suitable site used with correct use of PPE
- Correct methods of cleaning used
- Correct disposal of debris
- Inspection to include checking for any wear, damage and/or missing components
- Systems in place to ensure that any defects will be repaired prior to next use.

Assessment techniques

- Clear and concise questions/instructions
- Question/instruction relative to unit.
(Please note: this section only needs to be completed by new assessors).