

Technical Evaluation Record

V3 Sept25



by City & Guilds

QUALIFICATION:	Level 3 Award for Planning and Safe Use of Veterinary Medicines	Qualification Code:	0128-01					
		Outcomes:	301 & 302					
Assessor Name:		Technical Verifier Name:						
Assessor BP No: NEW? DOB:		Technical Verifier BP No:						
Assessor Email:		Start Time:						
Invoice To: (Include Centre name if applicable)		End Time:						
CRITERIA: (See qualification guidance and notes overleaf for more information)		PERFORMANCE EVALUATION (Circle):					JUSTIFICATION:	
Completion of written paper for Outcome 2		1	2	3	4	5	1 = 14 or less/21 2 = 14-15/21 3 = 16-17/21 4 = 18-20/21 5 = 21/21	
Health and Safety requirements explained, Risk, COSHH and Environmental Assessments completed		1	2	3	4	5		
Prepare and evaluate an Animal Health Plan (AHP)		1	2	3	4	5		
Identify and evaluate specified locations from AHP		1	2	3	4	5		
Identify routines from AHP if animal requires treatment		1	2	3	4	5		
Identify and evaluate key features of the veterinary medicines store		1	2	3	4	5		
Identify and evaluate key requirements for transporting veterinary medicines from the AHP		1	2	3	4	5		
Locate and evaluate disposal procedures from the AHP		1	2	3	4	5		
Explain human health issues associated with the use of veterinary medicines and outline suitable protection and monitoring procedures		1	2	3	4	5		
Identify and evaluate the suitability of record keeping procedures from the AHP		1	2	3	4	5		
Assessment techniques (only for new assessors)		1	2	3	4	5		
PERFORMANCE EVALUATION COLUMN TOTALS:							= TOTAL SCORE:	
Result of Technical Evaluation (tick):	MET	TOTAL SCORE REQUIRED TO ACHIEVE ASSESSOR STATUS:						44
	NOT MET	(NB. ACHIEVED IN PERFORMANCE EVALUATION COLUMNS 4 & 5 ONLY) If an existing Assessor then adjust total score required to 40						
ACTION PLAN								
Please continue on reverse if necessary								
ASSESSOR COMMENTS:								
Please continue on reverse if necessary								
TECHNICAL VERIFIER SIGNATURE:						COST: £200 Half Day £300 Full Day		DATE:
ASSESSOR SIGNATURE:								

TECHNICAL EVALUATION RECORD

AVM309 Level 3 Award for Planning and Supervising the Safe Use of Veterinary Medicines.

Outcome 1 - Planning the safe use and storage of Veterinary Medicines

Outcome 2 - Written paper: Principles of the Animal Health Management Plan

Written Question Paper

☐ Minimum score of 18/21 achieved.

Knowledge of H&S regulations and industry best practice

Key principles and practical relevance.

☐ Health and Safety at Work etc. Act 1974 (HASAWA)

☐ Management of Health and Safety at Work Regulations 1999 (MHSWR)

☐ Provision and Use of Work Equipment Regulations 1998 (PUWER)

☐ Personal Protective Equipment at Work Regulations 1992 (PPE regs)

☐ Control Of Substances Hazardous to Health Regulations (COSHH)

☐ The Health and Safety (First Aid) Regulations 1992

☐ Reporting of Injuries Diseases Dangerous Occurrence Regulations (RIDDOR)

☐ Manual Handling Operations Regulations 1992

☐ Animal Welfare Act 2006

☐ VMD code of practice

☐ RUMA guidelines

☐ Animal Health Management plan

☐ Operator training

☐ Biosecurity procedures

Carry out COSHH assessment

☐ Using template provided or an approved template

☐ Hazards, risks and controls relative to the substance to be included

Carry out SSRA

☐ Assessor to complete a Site-Specific Risk Assessment, using provided template.

☐ Hazards and controls relative to site, task and equipment.

Carry out environmental assessment

☐ Environmental risks to site identified

☐ Methods to minimise risks explained.

☐ Additional risks not identified on site, (that may occur in typical assessment situations) to be discussed.

Prepare and evaluate the Animal Health Management Plan for the site.

☐ The plan must be produced in advance of the TE by the applicant and then be evaluated by them during the TE.

Identify and evaluate the following locations using the AHP

- ☐ Site map and location (key holders)
- ☐ Storage
- ☐ Transportation equipment
- ☐ Recording systems
- ☐ First aid equipment and personnel
- ☐ Telephone and list of contacts
- ☐ Legislative documentation

Identify animal routine treatments from AHP for specific requirements

- ☐ Recommended treatments
- ☐ Drug choice
- ☐ Correct treatment methods
- ☐ Personal protection and hygiene
- ☐ Withdrawal periods

Identify and evaluate key requirements of the veterinary medicines store from the AHP

- ☐ Correct features of the store identified
- ☐ Compliant VMD, RUMA and label
- ☐ Construction/containment/suitability
- ☐ Risk/COSHH/MHO/PPE compliant

Identify and evaluate key requirements for transporting veterinary medicines from the AHP

- ☐ Requirements for transporting by hand
- ☐ Requirements for transporting in a vehicle

Locate and evaluate disposal procedures from the AHP

- ☐ Disposal of sharps
- ☐ Disposal of unwanted medicines
- ☐ Disposal of used PPE
- ☐ Disposal of animal products

Explain human health issues associated with the use of veterinary medicines and outline suitable protection and monitoring procedures

- ☐ Risk/COSHH assessments
- ☐ Personal Hygiene
- ☐ Action if unwell
- ☐ Action for personal contamination
- ☐ Action for environmental contamination

Identify and evaluate the suitability of record keeping procedures from the AHP

- ☐ Storage and use records
- ☐ RIDDOR
- ☐ CPD
- ☐ SARSS
- ☐ Environment Incident Report

Assessment techniques

- ☐ Clear and concise questions/instructions
- ☐ Question/instruction relative to unit.

(Please note: this section only needs to be completed by new assessors).