

Technical Evaluation Record V.2 Jan 2020



QUALIFICATION:	Safe Use of Mobile Elevated Work Platform	Qualification Code:	0017-01 (Ind) / 0017-02 (Int)			
		Units:	201			
Assessor Name:		Technical Verifier Name:				
Assessor No: NEW? DOB:		Technical Verifier No:				
Assessor Email:		Start Time:				
Invoice To: (Include Centre name if applicable)		End Time:				
CRITERIA: (Please refer to the following pages and current Qualification Guidance)		PERFORMANCE EVALUATION (Circle):			JUSTIFICATION:	
1. Health and safety requirements explained		1	2	3	4	5
2. Risk Assessment (including environmental conditions) completed		1	2	3	4	5
3. Function of MEWP controls and Safety Decals explained		1	2	3	4	5
4. Daily pre-use checks carried out		1	2	3	4	5
5. Legal and safety requirements relating to the use or movement of a MEWP stated		1	2	3	4	5
6. State the requirements for rigging on uneven or soft ground		1	2	3	4	5
7. Prepare the MEWP for work		1	2	3	4	5
8. Operate a MEWP safely in a work situation		1	2	3	4	5
9. Describe the correct procedure for an Emergency descent		1	2	3	4	5
10. Prepare the MEWP for transport		1	2	3	4	5
11. Describe the cleaning and after use inspection of a MEWP		1	2	3	4	5
12. Assessment techniques (if applicable i.e. for new assessor)		1	2	3	4	5
PERFORMANCE EVALUATION COLUMN TOTALS:						
		= TOTAL SCORE:				
Result of Technical Evaluation (tick):	MET	TOTAL SCORE REQUIRED TO ACHIEVE ASSESSOR STATUS: (NB. ACHIEVED IN PERFORMANCE EVALUATION COLUMNS 4 & 5 ONLY) <i>If an existing Assessor then please adjust total score required to 44</i>				48
	NOT MET					
ACTION PLAN FOR ASSESSOR:						
<i>Please continue on reverse if necessary</i>						
ASSESSOR COMMENTS:						
<i>Please continue on reverse if necessary</i>						
TECHNICAL VERIFIER SIGNATURE:				COST: £200 Half Day £300 Full Day	DATE:	
ASSESSOR SIGNATURE:						

Guidance

The following information provides indicative content of the technical evaluation. Applicants will be expected to demonstrate practical skills and knowledge greater than that of a candidate, including exemplary performances upon demand. These guidance notes should also be read in conjunction with the relevant Qualification Guidance.

Practical demonstration of assessment

(Not applicable for existing approved Assessors)

Applicants will need to be able to conduct an assessment, with the verifier acting as a candidate using a selected page from the relevant qualification guidance. E.g. page 9 or 10.

1. Health and safety requirements explained

The person being evaluated should have knowledge of the key principles and practical relevance of the following legislation:

- Health and Safety at Work etc. Act 1974 (HASAWA)
- Management of Health and Safety at Work Regulations 1999 (MHSWR)
- Provision and Use of Work Equipment Regulations 1998 (PUWER)
- Personal Protective Equipment at Work Regulations 1992 (PPE regs)
- Manual Handling Operations Regulations 1992
- Control Of Substances Hazardous to Health Regulations (COSHH)
- The Health and Safety (First-Aid) Regulations 1981
- Reporting of Injuries Diseases Dangerous Occurrence Regulation (RIDDOR)
- Control of Noise at Work Regulations
- Control of Vibration at Work Regulations
- Forest Industry Safety Accord (FISA) Safety Guides
- Arboricultural Forestry Advisory Group (AFAG) Safety Guides
- AA Guide to the safe use of MEWPs within arboriculture
- Operators manuals
- HSE, IPAF guidance notes relating to MEWP use selection, management and personal fall protection systems.
- Work at Height Regulations 2005
- Lifting Operations and Lifting Equipment Regulations 1998 (LOLER)

Applicants will be asked to demonstrate further knowledge of how they would make arrangements to comply with above Regulations.

2. Risk Assessment (including environmental considerations) to be completed

Applicants will be required to have knowledge of the generic risk assessment for MEWPs, carry out a site specific risk assessment, and demonstrate knowledge

of the controls to be implemented. Information to be contained within an Emergency Action Plan is also to be included. State environmental conditions when a MEWP should not be raised e.g. high winds, poor visibility, electrical storms, saturated ground.

3. Function of MEWP controls and Safety Decals explained

Applicants to demonstrate knowledge of at least three different MEWP types and their application. They should be able to identify and explain all safety decals, devices and guards present on the MEWP being used and explain all function controls including emergency descent systems.

4. Daily pre-use checks carried out

It will be expected that the applicant can undertake pre-use checks and maintenance activities to the MEWP in accordance with the manufacturer's operators manual.

5. Legal and safety requirements relating to the use or movement of a MEWP stated

The applicant will be expected to be able to state:

- The Personal Protective Equipment that is required to operate a MEWP
- Two different types of fall protection system that may be used
- Safe working load (SWL)
- Site hazards and risks e.g. overhead obstructions, unstable ground/hidden voids, working near or over water, adverse weather
- Task hazards and risks e.g. fall from MEWP, overload of MEWP, falling objects, remote working
- Machine hazards and risks e.g. service damage by machine placement or outriggers, entrapment/moving parts, fluids under pressure , mechanical equipment failure
- Control measures to address these hazards

6. State the requirements for rigging on uneven or soft ground

Applicants must be able to state the requirements for rigging on uneven or soft ground such as:

- The use of spreader plates
- Assessment of ground conditions by third party
- Appropriate use of outriggers or axle levelling features
- Use of different type of machine

7. Prepare the MEWP for work

Applicant should be able to prepare the MEWP for work including:

- Use of appropriate PPE
- Set up position appropriate for intended operation
- Examination of ground conditions
- Deployment of stabilisers, outriggers and jacks

- Use of extending axles where applicable
- Secure set up position

8. Operate the MEWP safely in a work situation

Applicants will need to be able to operate the MEWP safely including:

- PPE used correctly
- Correct positioning
- Machine stable
- All round observation
- Correct use of controls
- Control of basket
- Boom correctly slewed
- Effective communication

9. Describe the correct procedure for an Emergency Descent

An emergency descent must be described in accordance with the operators handbook.

10. Prepare the MEWP for transport

Applicant will be expected to prepare the MEWP for transport including:

- Reference to the operators manual
- Use of appropriate PPE
- Debris removed
- Stabilisers retracted and secure
- Warning lights off
- Platform checked for roadworthiness as appropriate

11. Describe the cleaning and after use inspection of a MEWP

Applicants will be required to describe the cleaning of a MEWP including:

- PPE to be used
- How to remove of any unwanted residue safely using appropriate method
- Disposal of waste material according to company policy and legislation

They will also need to be able to describe the after use inspection of a MEWP including looking for:

- Wear, damage, missing components
- Defects

12. Assessment techniques

- Clear and concise questions/instructions
- Question/instruction relative to unit
(New Assessors only)