

Technical Evaluation Record

V4 Sept25

QUALIFICATION:	Tractor Mounted Hedge / Verge Cutter	Qualification Code:		0014-36			
		Units: (Please circle)		237 – Mandatory Unit 238 – Hedge Cutter (Optional) 239 – Verge Cutter (Optional)			
Assessor Name:		Technical Verifier Name:					
Assessor BP No:		Technical Verifier BP No:					
Assessor Email:		Start Time:					
Invoice To: (Include Centre name if applicable)		End Time:					
CRITERIA: (To be used in conjunction with current Qualification Guidance)		PERFORMANCE EVALUATION (Circle):				JUSTIFICATION:	
1. Knowledge of H&S regulations. Safe Stop explained. Carry out SSRA		1	2	3	4	5	
2. Knowledge of operator protection and PPE standards		1	2	3	4	5	
3. Knowledge of legal and safety requirements when operating on a public highway		1	2	3	4	5	
4. Explain the all instruments/controls and decals as fitted to the tractor being used		1	2	3	4	5	
5. Carry out pre-use checks as stated in operator's manual		1	2	3	4	5	
6. Knowledge of maintaining efficiency		1	2	3	4	5	
7. Demonstrate safe starting and stopping procedures including safety checks		1	2	3	4	5	
8. State the requirements for the correct use of PTO shafts		1	2	3	4	5	
9. Carry out routine inspection of the cutting mechanism		1	2	3	4	5	
10. Constraints affecting hedgerow maintenance		1	2	3	4	5	
11. Safe and correct set up of tractor and machine		1	2	3	4	5	
12. Explain the all instruments/controls and decals as fitted to the hedge/verge cutter being used		1	2	3	4	5	
13. Check hedge/verge to be cut		1	2	3	4	5	
14. Safe operation of the hedge/verge cutter (approx. 50m)		1	2	3	4	5	
15. Park and secure machine		1	2	3	4	5	
16. Carry out post use checks and explain reasons for, and methods of cleaning the hedge/verge cutter		1	2	3	4	5	
17. Assessment techniques <i>(new assessors only)</i>		1	2	3	4	5	
PERFORMANCE EVALUATION COLUMN TOTALS:						= TOTAL SCORE:	
Result of Technical Evaluation (tick):	MET	TOTAL SCORE REQUIRED TO ACHIEVE ASSESSOR STATUS: (NB. ACHIEVED IN PERFORMANCE EVALUATION COLUMNS 4 & 5 ONLY) <i>If an existing Assessor then please adjust total score required to 64</i>					68
	NOT MET						

ACTION PLAN FOR ASSESSOR:

Please continue on reverse if necessary

ASSESSOR COMMENTS:

Please continue on reverse if necessary

TECHNICAL VERIFIER SIGNATURE:

COST:
£200 Half Day
£300 Full Day

DATE:

ASSESSOR SIGNATURE:

TECHNICAL EVALUATION RECORD

0014-36 Level 2 Certificate of Competence in the Safe Use of Tractor Mounted Hedge and Verge Cutters

1. Knowledge of H&S regulations

Key principles and practical relevance.

- ☐ Health and Safety at Work etc. Act 1974 (HASAWA)
- ☐ Management of Health and Safety at Work Regulations 1999 (MHSWR)
- ☐ Provision and Use of Work Equipment Regulations 1998 (PUWER)
- ☐ Personal Protective Equipment at Work Regulations 1992 (PPE regs)
- ☐ Control Of Substances Hazardous to Health Regulations (COSHH)
- ☐ The Health and Safety (First Aid) Regulations 1992
- ☐ Reporting of Injuries Diseases Dangerous Occurrence Regulations (RIDDOR)
- ☐ Wildlife and Countryside Act 1981
- ☐ Countryside and Rights of Way Act 2000
- ☐ Manual Handling Operations Regulations 1994
- ☐ The Control of Noise Regulations 2005
- ☐ The Control of Vibration at Work Regulations 2005

- ☐ Risk assessments
- ☐ Condition and guarding of equipment (statutory guarding to be explained)
- ☐ Operators manuals

Safe Stop explained

- ☐ HSE sequence explained

Carry out SSRA

- ☐ Assessor to complete a Site-Specific Risk Assessment, using provided template.
- ☐ Header and footer.
- ☐ Hazards and controls relative to site, task and equipment.

2. Knowledge of operator protection and PPE standards

- ☐ CE and EN markings-relevance
- ☐ PPE types and reasons for use

3. Knowledge of legal and safety requirements when operating on a public highway

- ☐ Be road legal
- ☐ Vehicle tax/exemption
- ☐ Insurance
- ☐ Valid/suitable driving licence
- ☐ Uses of orange flashing beacon
- ☐ Speed limits
- ☐ Independent brakes/four-wheel drive/diff lock
- ☐ Cutting units secured in transport position
- ☐ Appropriate precautions when cutting against highways (**four required**)

4. Explain all instruments/controls and decals as fitted to the tractor being used

- ☐ Instruments
- ☐ Controls
- ☐ Decals

5. Carry out pre-use checks as stated in operator's manual

- ☐ Suitable PPE used
- ☐ Seat/roll bar/seat belt checked
- ☐ Cab/windows/mirrors
- ☐ Guarding requirements checked
- ☐ Engine/transmission
- ☐ Wheels, tyres
- ☐ Lights and horn
- ☐ Brake operation and efficiency
- ☐ OPC checked (if applicable)

6. Knowledge of maintaining efficiency

- ☐ Engine maintenance
- ☐ Engine and transmission management
- ☐ Tyre condition/pressure

7. Demonstrate safe starting and stopping procedures including safety checks

- ☐ Correct mounting procedure
- ☐ All round observation
- ☐ Controls neutral
- ☐ Correct starting technique demonstrated
- ☐ Steering checked
- ☐ Brakes checked
- ☐ Correct dismounting procedure

8. State the requirements for the correct use of PTO shafts

- ☐ Guarding and securing requirements
- ☐ Compatibility/shaft overlap
- ☐ Use of economy mode
- ☐ Issues associated with using an incorrect PTO speed

9. Carry out routine inspection of the cutting mechanism

- ☐ Pre-use checks/inspection completed as specified in operator's manual
- ☐ Reasons for maintaining balance of the cutting head **four required**

10. Constraints affecting hedgerow maintenance

- ☐ Wildlife Countryside Act
 - Birds nesting
 - Timing
- ☐ Highways Act
 - Visibility splays maintained

11. Safe and correct set up of tractor and machine

- ☐ Compatibility of tractor and machine
- ☐ Suitable operational adjustments (height/level)
- ☐ Controls checked and used
- ☐ Suitable tractor speed engaged
- ☐ Correct PTO speed

12. Explain all instruments/controls and decals as fitted to the hedge/verge cutter being used

- ☐ Instruments
- ☐ Controls
- ☐ Decals

13. Check hedge/verge to be cut

- ☐ Check for hazards
- ☐ Ground conditions
- ☐ Vegetation
- ☐ Bystanders

14. Safe operation of the hedge/verge cutter (approx. 50m)

- ☐ Appropriate starting point
- ☐ Machine set for cutting mode
- ☐ Safe startup of machine
- ☐ Quality of work checked
- ☐ Trim both top and sides of hedge
- ☐ Deal with obstacles

15. Park and secure machine

- ☐ Revert to transport mode
- ☐ Leave at appropriate site
- ☐ SAFE STOP
- ☐ Secure machine

16. Carry out post use checks and explain reasons for, and methods of cleaning the hedge/verge cutter

- ☐ Suitable PPE used
- ☐ Reasons for cleaning
- ☐ Methods of cleaning described
- ☐ Suitability of site/disposal of waste
- ☐ Inspect for wear and damage
- ☐ Reporting process explained

17. Assessment techniques

- ☐ Clear and concise questions/instructions
- ☐ Question/instruction relative to unit

(Please note: this section only needs to be completed by new assessors).

Total score required (on front sheet) can be adjusted to 64 if an existing assessor.