

# CITY & GUILDS NPTC LEVEL 2 AWARD IN THE SAFE USE OF PESTICIDES FOR VERTEBRATE PEST CONTROL FOR RATS AND MICE (PA-R&M) 601/2256/0



## QUALIFICATION GUIDANCE

Version 1.2 November 2019

Independently Assessed

### Essential Qualification Information

Not to be used by the Candidate during Assessment

You will require some of this information to accurately complete the Record of Assessment (ROA)

<b>Qualification Group No</b>	0 2 1 6	Pesticides
<b>Qualification Programme No</b>	0 2 1 6 - 2 5	L2 Award in the Safe Use of Pesticides for Vertebrate Pest Control for Rats and Mice (PA-R&M)
<b>Unit(s)</b>	2 5 1 2 5 2	Principles of using Rodenticides for Vertebrate Pest Control, Rats and Mice Practices of using Rodenticides for Vertebrate Pest Control, Rats and Mice
<b>Learning Time (LT)</b>	2 5 1 2 5 2	LT 28 (3 Credits) LT 28 (3 Credits) (* see note on page 2)
<b>Recommended Assessment Duration</b>		1.5 – 3 hours per Candidate

<b>Version/ Date</b>	<b>Summary of changes</b>
1.2 November 2019	Unit 251 and 252 updated to meet new legislation requirements

# City & Guilds NPTC Level 2 Award in the Safe Use of Pesticides for Vertebrate Pest Control for Rats and Mice (PA-R&M) Qualification Guidance

## Introduction

The scheme will be administered by City & Guilds

City & Guilds will:

- Publish
  - Scheme regulations
  - Qualification guidance
  - Training material
  - Trainers support material
- Approve Centres to co-ordinate and administer the scheme
- Set standards for the training of Verifiers and Assessors
- Recruit, train and deploy Verifiers
- Manage verification
- Issue Certificates to successful Candidates

## The Qualification

The qualification will be awarded to Candidates who achieve the required level of competence in the units to which their Certificate relates.

## Training

The Code of Practice for Using Plant Protection Products states "By Law everyone who uses pesticides professionally must have received adequate training in using pesticides safely". Candidates are strongly advised to ensure that they will be able to meet the standards required in the assessment.

### \* Learning Time (LT)

**Learning Time (LT)** is a better indicator of the time requirement needed for a candidate to achieve competence in this qualification. It has replaced Guided Learning Hours (GLH) which are defined as "*tutor or teacher led hours*". LT is defined as "**a notional measure of the learning time a typical learner might be expected to take to complete and achieve all learning outcomes**". It takes into account prior learning and encompasses: formal learning (including classes, tutorials, on line tuition), coaching and mentoring, practical work, relevant IT activity, information retrieval, expected private study and revision, work-based activity which leads to assessment, practice to achieve competence, formative assessment, programme planning and feedback.

## Access to Assessment

**Assessment Centres will be responsible for arranging the assessment on behalf of the Candidate.**

The minimum age limit for Candidates taking Certificates of Competence is 16 years. There is no upper age limit.

The assessment consists of **two** compulsory units:

<b>Unit 251 (Principles; Rodenticides Rats &amp; Mice)</b>	(Mandatory)	(Credit Value 3)
Outcome 1.	Know the legislative requirements and Codes of Practice relating to the use of rodenticides to control rats and mice <b>(Criteria 1.1 – 1.2)</b>	
Outcome 2.	Understand the relevance of product label information <b>(Criteria 2.1 – 2.2)</b>	
Outcome 3.	Understand how to minimise the risk of human contamination and implement emergency procedures <b>(Criteria 3.1 – 3.4)</b>	
Outcome 4.	Know how to store and transport rodenticide products safely <b>(Criteria 4.1 – 4.2)</b>	
Outcome 5.	Know how to manage and dispose of surplus rodenticide and waste materials <b>(Criteria 5.1 – 5.3)</b>	
Outcome 6.	Know the record keeping requirements <b>(Criteria 6.1 – 6.1)</b>	
Outcome 7.	Understand how to minimise the risk of environmental contamination and implement emergency procedures <b>(Criteria 7.1 – 7.3)</b>	
<b>Unit 252 (Practices; Rodenticides Rats &amp; Mice)</b>	(Mandatory)	(Credit Value 3)
Outcome 1.	Be able to comply with the legislative and safety regulations relating to rodenticide use for the control of rats and mice <b>(Criteria 1.1 – 1.2)</b>	
Outcome 2.	Be able to assess the environmental factors relating to application <b>(Criteria 2.1 – 2.2)</b>	
Outcome 3.	Know the characteristics of rats and mice and their impact on the environment <b>(Criteria 3.1 – 3.5)</b>	
Outcome 4.	Know the methods of preventative management and control for rats and mice <b>(Criteria 4.1 – 4.3)</b>	
Outcome 5.	Be able to complete a site survey prior to carrying out rat and mice control <b>(Criteria 5.1 – 5.3)</b>	
Outcome 6.	Be able to apply rodenticide products safely <b>(Criteria 6.1 – 6.3)</b>	
Outcome 7.	Know how to carry out post operational procedures <b>(Criteria 7.1 – 7.4)</b>	

**There are no endorsements for this Award.**

Candidates must successfully achieve **all** assessment activities in the above units.

## Quality Assurance

Verification is a process of monitoring assessment; it is an essential check to confirm that the assessment procedures are being carried out in the way City & Guilds has specified. The overall aim of Verification is to establish a system of quality assurance that is acceptable in terms of both credibility and cost effectiveness.

Approved Assessors will be subject to a regular visit by a Verifier at a time when assessments are being undertaken.

Documents completed by the Assessor may be inspected by a Centre appointed Internal Verifier and a City & Guilds approved Verifier at any time.

## Quality Assurance

Compliance with the verification requirements is a pre-requisite for Assessors remaining on the list of approved Assessors.

After assessment has been completed the Qualification Guidance is to be retained by the Assessor for 12 months and is to be made available for inspection by a Centre appointed Internal Verifier, a City & Guilds approved Verifier or when a centre visit takes place by a Quality Systems Consultant (QSC).

## Performance Evaluation

The result of each assessment activity is evaluated against the following criteria:

**M = Met** Meets or exceeds the assessment criteria by displaying a level of practical performance and/or underpinning knowledge. If the Criterion has been MET, a tick  is to be put in the box provided in the bottom right-hand column of each section.

**NM = Not Met** Does not satisfy the requirements of the assessment criteria, being unable to perform the practical task satisfactorily or safely or having insufficient underpinning knowledge. If the Criterion is NOT MET, a cross  is to be put in the box provided in the bottom right-hand column of each section.

## Appeals and Equal Opportunities

Centres must have their own auditable, appeals procedures. If a Candidate is not satisfied with the examination conditions or a Candidate feels the opportunity for examination is being denied, the Centre Manager should, in the first instance, address the problem. If, however the problem cannot be resolved, City & Guilds will arbitrate and a Principal Verifier may be approached to offer independent advice. All appeals must be clearly documented by the Centre Manager and made available to the Principal Verifier or City & Guilds if advice is required.

Should occasions arise when Centres are not satisfied with any aspect of the verification process, they should contact the Quality Assurance Manager at City & Guilds NPTC, Building 500, Abbey Park, Stareton, Warwickshire, CV8 2LY. Telephone 024 7685 7300

Access to the qualification is open to all, irrespective of gender, race, creed or special needs. Subject to H&S restrictions the Centre Manager should ensure that no learner is subjected to unfair discrimination on any grounds in relation to access to assessment and to the fairness of the assessment. QCA requires City & Guilds to monitor centres to check whether equal opportunities policies are being adhered to.

## Validation of Equipment

All equipment being used for this assessment must comply with the relevant requirements of the Provision and Use of Work Equipment Regulations (PUWER) 1998.

Vehicles must comply with Department of Transport and Road Traffic Acts where relevant.

Any machinery/equipment complying with current legal requirements is acceptable for the assessment, provided it is suitably equipped for **all** assessment activities to be carried out.

Summary of responsibilities in the assessment process		
Centre responsibilities	Candidate responsibilities	Assessor responsibilities
A suitable site is made available for the assessment to take place		Ensuring that the site provided is suitable for the assessment to take place
Machinery, equipment and materials are available to enable assessment of all the activities to take place	To be familiar with the machinery/equipment being used for the assessment	Ensuring that the machinery, equipment and materials provided satisfy the assessment requirements
	To bring appropriate Personal Protective Equipment (PPE) to the assessment	Ensuring that candidate's PPE complies with the requirements of the assessment
	To bring relevant training materials (including calibration sheet if applicable)	
	To bring a product label appropriate for the assessment	To ensure that the product label is appropriate for the assessment (or provide a suitable alternative)

## Safe Practice

### The Assessor and Candidate must wear Personal Protective Equipment (PPE) when appropriate.

The Assessor must ensure that a Site Specific Risk Assessment is carried out.

All equipment must be operated in such a way that the Candidate, Assessor, other persons and the environment are not endangered. Failure to operate safely and comply with these requirements will result in the Candidate not meeting the required standard.

**A breach of Health and Safety that puts any person at risk during the assessment process will result in the assessment being terminated and the Candidate not meeting the required standard.** The Assessor may stop the assessment on the grounds of safety at any time at their discretion.

### Safe Practice continued...

Before any assessments take place, Assessor & Candidate should to be aware of any local or national issues to prevent breach of security, safety and any cross contamination or damage to the local environment.

## Information

During the assessment the candidate may refer to operator manuals, training materials or safety publications, but they **may not** refer to the Qualification Guidance Document.

Questions should be related to the background or employment aspirations of the candidate.

Candidates who undertake this assessment and have met the requirements are reminded of their legal obligation to receive/undertake appropriate additional training in the use of any equipment that differs from that used during the assessment, but which they are nevertheless qualified to use.

## Assessment Guidance for the Assessor

This qualification can only be assessed by an Assessor who is suitably qualified and meets the requirements of the awarding body. The Assessor must be independent **and cannot have been involved with the training of the Candidate**. Please see City & Guilds Centre Manual for guidance.

The Candidate is to be notified of the place and time of assessment and when formal assessment commences and ceases.

Assessors are reminded that assessment is a formal process and that assessment must be carried out using this Qualification Guidance. All relevant assessment criteria must be assessed as specified in the Qualification Guidance. Assessment will be carried out by direct observation and by oral questioning of the Candidate. **Where a specific number of responses are required these may include other suitable answers not specified if they are deemed to be correct by the Assessor.** The performance of the Candidate is to be recorded on the Qualification Guidance as directed by completing the tick boxes. Space has been provided on the Qualification Guidance for the person assessing to record relevant information which can be utilised to provide feedback to the Candidate. After assessment has been completed the Qualification Guidance document is to be retained by the assessor and provided if required.

## Assessment Guidance for the Candidate

A list of registered Assessment Centres is available from City & Guilds NPTC. ([www.nptc.org.uk](http://www.nptc.org.uk))

Assessment is a process by which it is confirmed that the candidate is competent in the unit(s) within the award to which the assessment relates. It is the process of collecting evidence about the candidate's capabilities and judging whether that evidence is sufficient to attribute competence.

The Candidate must be registered through the City & Guilds approved Assessment Centre for this qualification prior to the assessment.

The results of the assessment will be recorded on the Record of Assessment form (ROA).

The Qualification Guidance contains criteria relating to:

- Observation of practical performance
- Assessment of underpinning knowledge

Published by  
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London  
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City & Guilds is a registered charity established to promote education and training

## Unit 251 – Principles of using Rodenticides for Vertebrate Pest Control (Rats and Mice)

Candidate A	Name:	Date:	Start Time:	Duration:
Candidate B	Name:	Date:	Start Time:	Duration:
Candidate C	Name:	Date:	Start Time:	Duration:
Candidate D	Name:	Date:	Start Time:	Duration:

CRITERIA NUMBER	ASSESSMENT CRITERIA	ASSESSOR GUIDANCE	ASSESSMENT ACTIVITIES	CANDIDATE			
				A	B	C	D
Unit 251 1.1	Identify operator responsibilities under current legislation relating to the use of rodenticides to control rats and mice	<p>Candidate must <b>state three</b> operator responsibilities under the Health and Safety at Work Act (1974)</p> <p>Candidate must <b>state four</b> operator responsibilities under the COSHH regulations</p> <p>Candidate must <b>state three</b> requirements from Part III of the Food and Environmental Protection Act 1985</p> <p>Candidate must <b>state three</b> requirements in total from</p> <ul style="list-style-type: none"> <li>The Plant Protection Products (Sustainable Use) Regulations 2012</li> <li>The Biocidal Product Regulations 2012</li> <li></li> </ul> <p>Candidate must <b>state two</b> requirements from the Poisons Act 1972</p>	<p>May include:</p> <ul style="list-style-type: none"> <li>take reasonable care of him/herself</li> <li>take care of others</li> <li>co-operate with employer</li> <li>follow employer requirements</li> <li>the self employed have very similar duties</li> </ul> <p>May include:</p> <ul style="list-style-type: none"> <li>operators to follow the COSHH Assessment</li> <li>use the control measures as provided</li> <li>check that control measures are working</li> <li>report any defects promptly</li> <li>use the provided Personal Protective Equipment (PPE)</li> <li></li> <li>do not smoke, eat or drink whilst using rodenticides</li> <li>maintain personal hygiene</li> </ul> <p>May include:</p> <ul style="list-style-type: none"> <li>protect the health of human beings, creatures and plants</li> <li>only use humane methods of pest control</li> <li>safeguard the environment</li> <li>prevent the pollution of water</li> <li>make information available to the public</li> </ul> <p>May include:</p> <ul style="list-style-type: none"> <li>all statutory conditions must be complied with</li> <li>all products must be approved for the intended use</li> <li>product labels and date sheets must be read and complied with</li> <li>maximum dose rates must be complied with</li> <li>all users must take all reasonable precautions to protect the health of human beings, creatures and all the environment</li> <li>all users have had adequate instruction, training and guidance</li> <li>comply with The Plant Protection Products (Sustainable Use) Regulations 2012</li> </ul> <p>May include:</p> <ul style="list-style-type: none"> <li>seller must identify purchaser</li> <li>purchaser must provide verification if not known to seller</li> <li>establish purpose for use</li> <li>complete the poisons book</li> <li>rules for wholesaling</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Continued				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CRITERIA NUMBER	ASSESSMENT CRITERIA	ASSESSOR GUIDANCE	ASSESSMENT ACTIVITIES	CANDIDATE			
				A	B	C	D
Cont... Unit 251 1.1		Candidate must <b>state three</b> legal responsibilities regarding environment and wildlife considerations (in line with the Wildlife & Countryside Act 1981) when using rodenticides to control rats and mice	To include: <ul style="list-style-type: none"> <li>all bait must be covered</li> <li>regular checking of baits</li> <li>protection of general public</li> <li>protection of domestic pets and animals</li> <li>restrictions on placing of specific baits</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 251 1.2	State an operators responsibilities under current Codes of Practice when applying rodenticides to control rats and mice	<p>Candidate must <b>state two</b> requirements under current Codes of Practice relating to the use of rodenticides when controlling rats and mice</p> <p>Candidate must <b>explain all</b> the additional implications of the Campaign for Responsible Rodenticide Use (CRUU) Code of Best Practice relating to rodent control and the safe use of rodenticides</p> <p>Candidate to explain the meaning of permanent baiting</p> <p>Candidate to explain why permanent baiting may be appropriate indoors</p> <p>Candidate to explain why permanent baiting may be appropriate outdoors</p> <p>Candidate to <b>state three</b> Risk Mitigation measures when considering permanent baiting</p>	<p>May include:</p> <ul style="list-style-type: none"> <li>dealing with non target species poisoning</li> <li>reporting of incidents involving wildlife except fish (WIIIS) Wildlife Incident Investigation Scheme</li> <li>reporting incidents involving fish to the Environment Agency</li> <li>abide by the static and mobile storage guidance laid out in HSE information sheet AIS16</li> <li>always transport rodenticides as stated on the label</li> <li>always follow the requirements relating to the container</li> </ul> <p>These include:</p> <ul style="list-style-type: none"> <li>changing emphasis rather than practices</li> <li>rodenticide application to be considered as a temporary solution after other procedures have been considered and implemented, e.g. making sites less conducive to rodent infestation</li> <li>Concept of 'risk hierarchy' should be at the forefront when deciding a rodent control strategy i.e the least severe methods must always be used</li> </ul> <p>To Include:</p> <ul style="list-style-type: none"> <li>A procedure used in the UK by competent professionals</li> <li>Placement of rodenticide baits with the purpose of preventing the establishment of rodent infestation where one does not currently exist.</li> <li>Conducted only at sites where a high risk of re-invasion is likely and there is a risk to human and animal health.</li> </ul> <p>To include:</p> <ul style="list-style-type: none"> <li>Generally conducted against house mice using tamper proof stations</li> <li>Very little risk to non-target animals</li> <li>Small quantities only of bait are used</li> <li>Non-target animals are virtually absent from indoor baited areas</li> <li>May be appropriate for the control of rats where other alternatives cannot be applied</li> </ul> <p>To include:</p> <ul style="list-style-type: none"> <li>Justification where there is a risk of reinvasion of rodent free sites which may result in a risk to human and animal health and welfare</li> <li>Usually conducted against rats</li> <li>Requires tamper-resistant bait boxes should be used</li> <li>Prevent access by non-target animals and human by-standers</li> </ul> <p>May include:</p> <ul style="list-style-type: none"> <li>Appropriate risk assessments are required</li> <li>Only trained and competent professionals to carry out permanent baiting programmes</li> <li>Permanent baiting should not be routine practice</li> <li>Consider permanent baiting if a building is under an ongoing threat of rodent infestation and human/animal health is at risk</li> <li>Other means of rodent prevention infestation should be considered first</li> <li>Reasons why alternatives are impractical or unlikely to be effective should be documented</li> <li>Sites should be inspected regularly as per label instructions</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

		<p>Candidate to explain the issues of resistance associated with permanent baiting</p> <p>Candidate to <b>state three</b> alternatives to permanent baiting</p> <p>Candidate to <b>state three</b> animal species potentially at risk when applying rodenticides to control rats and mice</p>	<p>To include:</p> <ul style="list-style-type: none"> <li>• Use of resisted anticoagulants will spread resistance and increase its severity</li> <li>• Products which contain more potent anticoagulants must be used</li> <li>• Use a non-anticoagulant rodenticide if available and appropriate</li> </ul> <p>May include:</p> <ul style="list-style-type: none"> <li>• There is no direct replacement</li> <li>• Ability to control adjacent properties which provide harbourages for rodents</li> <li>• Proofing</li> <li>• Trapping</li> <li>• Predators</li> </ul> <p>May include:</p> <ul style="list-style-type: none"> <li>• Water Voles</li> <li>• Badgers</li> <li>• Deer</li> <li>• domestic animals</li> <li>• birds, in particular Barn Owls and Kestrels</li> <li>• farm animals</li> <li>• other non-target mammals</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>				
<p><b>Unit 251</b></p> <p><b>2.1</b></p> <p><b>2.2</b></p>	<p>State the relevance of product label information</p> <p>State how the product must be used</p>	<p>Candidate to <b>explain six</b> requirements from the rodenticide label</p> <p>The candidate is required to <b>read</b> and <b>interpret</b> the information on a product label and provide <b>relevant</b> information as requested by the Assessor</p> <p><b>Note to the Assessor:</b> A product label is required. It is expected that the candidate will provide the product label</p> <p>The label provided must be for a currently approved product and appropriate to the candidate's normal work situation</p> <p><b>Note to the Candidate (Assessor also to note):</b> It is acceptable for key information on the label to be highlighted for use during the assessment</p> <p>Candidate to <b>state two</b> examples of a permanent baiting label phrase</p>	<p>May include:</p> <ul style="list-style-type: none"> <li>• the statutory status of the label</li> <li>• the importance of the statutory box</li> <li>• the significance of the CHIP box information</li> <li>• the product being used</li> <li>• approval number</li> <li>• active ingredient</li> <li>• approved Field of Use</li> <li>• the target species on which the product can be used</li> <li>• specific product precautions</li> <li>• approved directions for use</li> <li>• maximum dose rate</li> <li>• correct method of baiting</li> <li>• application timing and guidance</li> <li>• where the product may be used</li> <li>• numbers of bait boxes</li> <li>• PPE to be used</li> <li>• Risk and Safety statements</li> <li>• First Aid information</li> <li>• additional information</li> <li>• always keep product in original container</li> </ul> <p>May include</p> <ul style="list-style-type: none"> <li>• Permanent baiting is strictly limited to sites with a high potential for reinvasion where other methods have not worked</li> <li>• Permanent baiting strategies shall be periodically reviewed within the context of IPM and the assessment of the risk for re-infestation</li> <li>• Sites under a permanent baiting regime should be inspected regularly as per product label directions</li> <li>• The period between visits for outdoor sites under continuous baiting will not exceed four weeks</li> </ul> <p>Follow all additional instructions provided by the CRRU Guidance on Permanent Baiting</p> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CRITERIA NUMBER	ASSESSMENT CRITERIA	ASSESSOR GUIDANCE	ASSESSMENT ACTIVITIES	CANDIDATE			
				A	B	C	D
Unit 251 3.1	State possible routes of contamination	Candidate to <b>state two</b> possible routes of contamination  Candidate to <b>state four</b> methods of avoiding contamination	Include two from: <ul style="list-style-type: none"> <li>absorption</li> <li>inhalation</li> <li>ingestion</li> </ul> May include: <ul style="list-style-type: none"> <li>no eating drinking or smoking</li> <li>maintain personal hygiene</li> <li></li> <li>Personal Protective Equipment to be suitable and serviceable</li> <li></li> <li></li> <li>store PPE and safely and away from contamination</li> <li>correct handling and disposal of rodenticide containers</li> <li>dispose of PPE safely</li> <li>only use as directed on the label</li> <li>treatment area must be marked during use</li> <li></li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 251 3.2	List appropriate Personal Protective Equipment (PPE)	Candidate to <b>list two</b> items of appropriate Personal Protective Equipment (PPE)	May include: <ul style="list-style-type: none"> <li>coveralls</li> <li>suitable gloves</li> <li></li> <li>appropriate footwear</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 251 3.3	Describe the symptoms of contamination	Candidate must <b>state two</b> symptoms of contamination	May include: <ul style="list-style-type: none"> <li>spontaneous haemorrhage from nose</li> <li>internal bleeding into the organs</li> <li>bleeding seen under the skin</li> <li>awareness that symptoms may be delayed</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 251 3.4	Explain appropriate procedures for dealing with contamination	Candidate must <b>state three</b> appropriate procedures for dealing with contamination	May include: <ul style="list-style-type: none"> <li>stop work</li> <li>remove all contaminated clothing</li> <li>wash exposed skin and hair</li> <li>call doctor at once and show the label</li> <li>identify first aid to measures to include: <ul style="list-style-type: none"> <li>remove from the source of contamination</li> <li>airway clear</li> <li>treat as an emergency</li> <li>stay with the casualty</li> </ul> </li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 251 4.1	State how rodenticides should be stored	Candidate must <b>state four</b> of the requirements for safe storage of rodenticides  Requirements arising from the static and mobile storage guidance laid out in the HSE information sheet AIS No. 16, the Poisons Act 1972 and Poisons Rules 1982 as amended	May include: <ul style="list-style-type: none"> <li>appropriate warning signs</li> <li>visible contact number for storage ownership</li> <li>storage recording system</li> <li>fixed location storage conditions, stored off the floor above a bund</li> <li>store in original container, tightly closed in an approved store</li> <li>the storage container should be marked</li> <li>should be kept locked, key only accessible to those approved to use the product</li> <li>store location logged with the local Fire &amp; Rescue Service</li> <li>ensure correct fire fighting equipment in store (dry powder extinguishers)</li> <li>correct PPE to be available</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CRITERIA NUMBER	ASSESSMENT CRITERIA	ASSESSOR GUIDANCE	ASSESSMENT ACTIVITIES	CANDIDATE			
				A	B	C	D
Unit 251 4.2	State how rodenticides should be transported	Candidate must <b>state four</b> of the requirements for safe transportation of rodenticides  Requirements arising from the static and mobile storage guidance laid out in the HSE information sheet AIS No. 16, the Poisons Act 1972 and Poisons Rules 1982 as amended	May include: <ul style="list-style-type: none"> <li>appropriate warning signs</li> <li>documentation required during transport</li> <li>rodenticide products should not be routinely carried (only required when carrying out a planned treatment)</li> <li>products to be segregated from people during transport</li> <li>product records required in case of emergency</li> <li>ensure correct safety equipment is located in the vehicle</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 251 5.1	Identify appropriate methods to reduce waste	Candidate must <b>state two</b> appropriate methods to reduce waste	May include: <ul style="list-style-type: none"> <li>complete a site survey</li> <li>implement the Risk Assessment and control procedures</li> <li>check site prior to operation</li> <li>ensure rats and mice are active</li> <li>protect bait from the weather</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 251 5.2	State how to manage and dispose of surplus rodenticide	Candidate must <b>state one</b> approved method for managing and disposing of surplus rodenticide product	May include: <ul style="list-style-type: none"> <li>spillage around the bait box must be removed and disposed along with any spoilt bait removed from within the box</li> <li>the bait box must be completely emptied at the end of the treatment period</li> <li>disposal by a licensed waste disposal contractor</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 251 5.3	State how to manage and dispose of waste materials	Candidate must <b>state two</b> methods for the disposal of waste containers	May include: <ul style="list-style-type: none"> <li>tap any remaining dust out of container at treatment location</li> <li>always dispose of the container according to the label</li> <li>disposal via a licensed waste disposal contractor with consignment note issued by waste contractor</li> <li>comply with relevant waste disposal legislation</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 251 6.1	State the records required to comply with legislation and industry best practice	Candidate must <b>state three</b> types of records required	May include: <ul style="list-style-type: none"> <li>training records</li> <li>Environmental Assessment</li> <li>Risk Assessment</li> <li>COSHH Assessment</li> <li>control and emergency procedures</li> <li>stock records</li> <li>PPE stock numbers</li> <li>bait box maintenance checks</li> <li>application records</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 251 7.1	Describe the risks to the environment from rodenticide products	Candidate to <b>describe one</b> risk to the environment when using rodenticide	May include: <ul style="list-style-type: none"> <li>contamination of non target species</li> <li>contamination of watercourses</li> <li>harmful to wildlife</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CRITERIA NUMBER	ASSESSMENT CRITERIA	ASSESSOR GUIDANCE	ASSESSMENT ACTIVITIES	CANDIDATE			
				A	B	C	D
Unit 251 7.2	Describe how to carry out rodenticide application to minimise the risk to the environment	Candidate to <b>describe three</b> methods of carrying out rodenticide application with minimum risk to the environment	May include: <ul style="list-style-type: none"> <li>• complete a detailed site survey</li> <li>• read and follow the product label</li> <li>• follow the Environmental Assessment</li> <li>• by complying with CRRU CoBP in regard to permanent outdoor baiting, specifically only using this strategy where justified by risk assessment</li> <li>• remove all spillages</li> <li>• use the correct baiting procedure</li> <li>• use of bait blocks</li> <li>• use of bait bags</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 251 7.3	Explain appropriate procedures for dealing with environmental contamination	Candidate to <b>explain one</b> procedure for dealing with environmental contamination	May include: <ul style="list-style-type: none"> <li>• secure the area</li> <li>• contact the Emergency Services</li> <li>• contact the Environment Agency</li> <li>• contact the Wildlife Incident Investigation Scheme (WIIS)</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Unit 252 – Practices of using Rodenticides for Vertebrate Pest Control (Rats and Mice)

Candidate A	Name:	Date:	Start Time:	Duration:
Candidate B	Name:	Date:	Start Time:	Duration:
Candidate C	Name:	Date:	Start Time:	Duration:
Candidate D	Name:	Date:	Start Time:	Duration:

CRITERIA NUMBER	ASSESSMENT CRITERIA	ASSESSOR GUIDANCE	ASSESSMENT ACTIVITIES	CANDIDATE			
				A	B	C	D
Unit 252 1.1	Demonstrate how to comply with the legal requirements relating to applying rodenticides to control rats and mice	Assessor to <b>ensure</b> that the candidate completes a verbal site specific COSHH/Risk Assessment and complies with the legal requirements relating to applying rodenticides to control rats and mice	To include: <ul style="list-style-type: none"> <li>• COSHH/Risk Assessment completed                             <ul style="list-style-type: none"> <li>• hazards identified</li> <li>• persons at risk</li> <li>• risks evaluated</li> <li>• hierarchy of control measures used</li> <li>• review requirements identified</li> </ul> </li> <li>• legal requirements followed</li> <li>• rodenticide used correctly</li> <li>• comply with The Plant Protection Products (Sustainable Use) Regulations 2012</li> <li>• the operator must hold the appropriate certification for the materials and equipment they are using</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 252 1.2	Apply rodenticide safely using the correct baiting procedures following industry best practice	Assessor to <b>ensure</b> that the candidate applies rodenticide using the correct baiting procedures and follows industry best practice	To include: <ul style="list-style-type: none"> <li>• comply with Pesticide Codes of Practice</li> <li>• comply with CRRU UK Code of Best Practice</li> <li>• adopt industry best practice</li> <li>• use the correct equipment</li> <li>• apply rodenticide safely</li> <li>• use the correct baiting procedures</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 252 2.1	Identify risks to the environment by completing an Environmental Risk Assessment	Candidate to <b>identify</b> the environmentally sensitive factors of the site	May include: <ul style="list-style-type: none"> <li>• water courses</li> <li>• drains</li> <li>• non-target animals</li> <li>• sensitive crops/areas</li> <li>• housing</li> <li>• public access</li> <li>• other risks particular to the site</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 252 2.2	Explain how to minimise risks to the environment	Candidate to <b>explain two</b> methods of carrying out rodenticide application to minimise risk to the environment	May include: <ul style="list-style-type: none"> <li>• complete a detailed site survey</li> <li>• read and follow the product label</li> <li>• follow the Environmental Assessment</li> <li>• use an appropriate rodenticide</li> <li>• careful timing of application</li> <li>• comply with Environmental Assessment</li> <li>• warning signs</li> <li>• monitoring</li> <li>• use of appropriate bait boxes</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CRITERIA NUMBER	ASSESSMENT CRITERIA	ASSESSOR GUIDANCE	ASSESSMENT ACTIVITIES	CANDIDATE			
				A	B	C	D
Unit 252 3.1	State the biology of rats and mice	Candidate to <b>state two</b> factors relating to the biology of rats and mice	May include: <ul style="list-style-type: none"> <li>litter size (6 – 8)</li> <li>breeding season (all year-round if conditions are favourable)</li> <li>gestation (24 days rats) (21 days mice)</li> <li>neophobic differences between rats and mice</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 252 3.2	Describe the feeding behaviour of rats and mice	Candidate to <b>state three</b> points relating to the feeding behaviour of <b>both</b> rats and mice	May include: Rats: <ul style="list-style-type: none"> <li>feed at two or three familiar points each night</li> <li>average intake 25 – 30 grams</li> <li>avoid new objects</li> <li>can be bait shy</li> <li>require free water</li> </ul> Mice: <ul style="list-style-type: none"> <li>feed at many points each night</li> <li>average intake approx 3 grams</li> <li>naturally inquisitive</li> <li>not usually bait shy</li> <li>do not require free water, can extract moisture from food</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 252 3.3	Describe the activity patterns of rats and mice	Candidate to <b>describe two</b> activity patterns for <b>both</b> rats and mice	May include: Rats: <ul style="list-style-type: none"> <li>prefer a stable environment</li> <li>very active in familiar areas</li> <li>can climb rough walls and pipes</li> <li>jump well up to 100cm</li> <li>good swimmer</li> </ul> Mice: <ul style="list-style-type: none"> <li>investigate new objects</li> <li>naturally inquisitive</li> <li>good climber</li> <li>often live above the floor</li> <li>jump up to 30cm</li> <li>can squeeze through gaps as small as 5mm</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 252 3.4	State where damage may be caused by rats and mice on a site	Candidate must <b>state two</b> areas where damage may be caused by rats or mice	May include damage to: <ul style="list-style-type: none"> <li>crops and stores</li> <li>municipal and amenity land</li> <li>sports ground</li> <li>industrial land</li> <li>buildings and structures</li> <li>electrical installations</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 252 3.5	State the possible implications of the damage caused by rats and mice	Candidate must <b>state two</b> implications of damage caused by rats and mice	May include: <ul style="list-style-type: none"> <li>reduction in crop values</li> <li>costs related to damage</li> <li>costs related to control</li> <li>transmission of disease</li> <li>public reaction</li> <li>environmental impact</li> <li>issues relating to safety</li> <li>agricultural crop assurance schemes</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CRITERIA NUMBER	ASSESSMENT CRITERIA	ASSESSOR GUIDANCE	ASSESSMENT ACTIVITIES	CANDIDATE			
				A	B	C	D
Unit 252 4.1	State preventative management for rats and mice	Candidate must <b>state two</b> types of preventative management each for rats and mice	May include: <ul style="list-style-type: none"> <li>exclusion barriers</li> <li>closed containment or removal of potential food sources</li> <li>habitat/environment changes</li> <li>use of repellents</li> <li>use of sonic devices</li> <li></li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 252 4.2	State the natural control methods for rats and mice	Candidate must <b>state two</b> types of natural control for rats and mice	May include: <ul style="list-style-type: none"> <li>life expectancy</li> <li>common diseases</li> <li>natural predators</li> <li>species competition</li> <li>impact of weather conditions/seasons</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 252 4.3	State alternative methods of population control for rats and mice	Candidate must <b>state two</b> alternative methods of population control for rats and mice, <b>giving the least severe method first in line with the principles of “risk hierarchy”</b>  Candidate is required to <b>state</b> when second generation anticoagulants may be used	May include: <ul style="list-style-type: none"> <li>proofing buildings</li> <li>exclude food and water</li> <li>removal of harbourage</li> <li>trappingsticky (glue) boards,</li> <li>alphachloralose</li> <li>gas - Aluminium Phosphide (rats only)</li> <li>first-generation anticoagulants</li> <li>second generation anticoagulants</li> <li></li> <li></li> </ul> <p>Second generation anticoagulants present the highest risk and should be used as a last resort</p> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 252 5.1	Identify the natural habitats of rats and mice	Candidate to <b>identify</b> rat and mice habitats	May include: <ul style="list-style-type: none"> <li>position and topography of home</li> <li>outside burrows</li> <li>roof spaces</li> <li>storage areas</li> <li>evidence of gnawing (holes etc)</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 252 5.2	Identify signs of rats and mice on a site	Candidate must <b>state three</b> signs of rat and mice infestation	May include: <ul style="list-style-type: none"> <li>droppings</li> <li>smears</li> <li>holes</li> <li>damage to structures and food</li> <li>urination pillars</li> <li>smell</li> <li>runs</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 252 5.3	Identify signs of other non target species on the site requiring protection	Candidate to <b>identify</b> signs of any non-target species present on the site	May include: <ul style="list-style-type: none"> <li>people</li> <li>children</li> <li>farm animals</li> <li>domestic animals</li> <li>birds</li> <li>other mammals</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<p><b>Unit 252</b></p> <p><b>6.1</b></p>	<p>Prepare the site for application</p>	<p>Candidate to <b>prepare</b> a site for application of rodenticide</p>	<p>To include:</p> <ul style="list-style-type: none"> <li>• position of bait box</li> <li>• size of area to be treated</li> <li>• amount of activity</li> <li>• correct timing of application</li> <li>• warning signs on bait stations</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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CRITERIA NUMBER	ASSESSMENT CRITERIA	ASSESSOR GUIDANCE	ASSESSMENT ACTIVITIES	CANDIDATE			
				A	B	C	D
Unit 252 6.2	Demonstrate how to place the rodenticide product safely to control rats and mice	Candidate to <b>place</b> the rodenticide correctly	To include: <ul style="list-style-type: none"> <li>correctly place the rodenticide in a suitable bait container</li> <li>protect from non target species</li> <li>be aware of and comply with, the safety implications identified in the Risk Assessment</li> <li>comply with relevant Code of Practice</li> <li>comply with the label requirements</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 252 6.3	Carry out all activities protecting human health and the environment	Assessor to <b>ensure</b> that the candidate has carried out all activities protecting the environment	<ul style="list-style-type: none"> <li>All activities were carried out protecting the environment</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 252 7.1	Complete an application record	Candidate is required to complete a treatment record Note to the Assessor: The treatment record must be approved by the Assessor (or supplied by the Assessor if necessary)	Completion of the treatment record must be: <ul style="list-style-type: none"> <li>accurate</li> <li>legible (if handwritten)</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 252 7.2	Explain how to dispose of rodent carcasses	Candidate to <b>explain two</b> methods of disposal for rodent carcasses	To include: <ul style="list-style-type: none"> <li>rodent bodies are located and removed</li> <li>disposal according to legislation</li> <li>buried in appropriate location</li> <li>use a licensed waste disposal contractor</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 252 7.3	Describe the storage requirements for any surplus bait boxes	Candidate to <b>describe one</b> storage requirement	May include: <ul style="list-style-type: none"> <li>Boxes are emptied and left at the location</li> <li>Boxes are emptied and kept in secure storage</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 252 7.4	Describe the follow up procedures after treatment	Candidate to <b>state three</b> follow up procedures after treatment	May include: <ul style="list-style-type: none"> <li>reason for follow up visit(s)</li> <li>when to make any follow up visit(s) to a site/revisit frequency</li> <li>who should carry out the visit(s)</li> <li>signs to note regarding efficacy of treatment</li> <li>dispose of all carcasses correctly</li> <li>recording information</li> <li>removal of warning signs</li> </ul> <p style="text-align: right;"><b>Met ✓ Not Met X</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Summary of Assessment** (*The Assessor is to complete the following as appropriate*)

<b>Candidate A</b>	Candidate <b>has met</b> all of the assessment criteria	<b>Tick</b> <input checked="" type="checkbox"/> <input type="checkbox"/>	The Candidate <b>has not</b> met all of the assessment criteria; ( <b>state reason(s)</b> )	<b>Tick</b> <input checked="" type="checkbox"/> <input type="checkbox"/>
	<b>Signed:</b>		<b>Date:</b>	

<b>Candidate B</b>	Candidate <b>has met</b> all of the assessment criteria	<b>Tick</b> <input checked="" type="checkbox"/> <input type="checkbox"/>	The Candidate <b>has not</b> met all of the assessment criteria; ( <b>state reason(s)</b> )	<b>Tick</b> <input checked="" type="checkbox"/> <input type="checkbox"/>
	<b>Signed:</b>		<b>Date:</b>	

<b>Candidate C</b>	Candidate <b>has met</b> all of the assessment criteria	<b>Tick</b> <input checked="" type="checkbox"/> <input type="checkbox"/>	The Candidate <b>has not</b> met all of the assessment criteria; ( <b>state reason(s)</b> )	<b>Tick</b> <input checked="" type="checkbox"/> <input type="checkbox"/>
	<b>Signed:</b>		<b>Date:</b>	

<b>Candidate D</b>	Candidate <b>has met</b> all of the assessment criteria	<b>Tick</b> <input checked="" type="checkbox"/> <input type="checkbox"/>	The Candidate <b>has not</b> met all of the assessment criteria; ( <b>state reason(s)</b> )	<b>Tick</b> <input checked="" type="checkbox"/> <input type="checkbox"/>
	<b>Signed:</b>		<b>Date:</b>	

**For use by Internal Verifier ONLY** if the assessment process was internally verified  
 (Internal Verifier to complete **ONE** of the boxes below)

I observed an assessment process taking place and I am satisfied that the assessment was conducted in line with the qualification requirements.	<b>Tick</b> <input checked="" type="checkbox"/> <input type="checkbox"/>
I observed an assessment process taking place. The following were noted as areas of concern.	<b>Tick</b> <input checked="" type="checkbox"/> <input type="checkbox"/>
<b>Signed:</b>	
<b>Date:</b>	