

Technical Evaluation Record

V4 Sept25



QUALIFICATION:	Level 2 Award in Off Road Driving	Qualification Code:	0123-01			
		Units:	201, 202, 203			
Assessor Name:		Technical Verifier Name:				
Assessor BP No: NEW? DOB:		Technical Verifier BP No:				
Assessor Email:		Start Time:				
Invoice to: (Include Centre name if applicable)		End Time:				
CRITERIA: (To be used in conjunction with current Qualification Guidance)		PERFORMANCE EVALUATION (Circle):		JUSTIFICATION:		
1. Knowledge of H&S regulations relating to the use of an Off-Road vehicle. Carry out SSRA amending where necessary.		1	2	3	4	5
2. Demonstrate daily pre-use checks and knowledge of vehicle maintenance		1	2	3	4	5
3. Demonstrate a full understanding of Off-Road vehicles controls and functions, including transfer boxes, differentials, traction aids and controls.		1	2	3	4	5
4. Drive the vehicle around a designated course must demonstrate failed hill climb, descending slopes, traversing slopes.		1	2	3	4	5
5. Demonstrate or describe knowledge of all other driving conditions contained in Assessor Guidance		1	2	3	4	5
6. Outline additional H&S requirements for trailer use off road including loading and attachment of trailer.		1	2	3	4	5
7. Drive trailer around designated course, to include reversing into parking bay.		1	2	3	4	5
8. Describe fully the functions of the different vehicle winches including all additional components. Must include knowledge of WLL, MBS, mechanical advantage, fibre and wire winch lines and equipment compatibility.		1	2	3	4	5
9. Demonstrate the use of the winch for self-recovery and recovery of another vehicle/object. One of these must utilise a pulley in the system		1	2	3	4	5
10. Prepare the vehicle for return to on road driving		1	2	3	4	5
11. Assessment technique (new assessors only)		1	2	3	4	5
PERFORMANCE EVALUATION COLUMN TOTALS:						
		= TOTAL SCORE:				
Result of Technical Evaluation (tick):	MET	TOTAL SCORE REQUIRED TO ACHIEVE ASSESSOR STATUS:				44
	NOT MET	(NB. ACHIEVED IN PERFORMANCE EVALUATION COLUMNS 4 & 5 ONLY) If an existing Assessor then please adjust total score required to 40				
ACTION PLAN FOR ASSESSOR:						
<i>Please continue on reverse if necessary</i>						
ASSESSOR COMMENTS:						
<i>Please continue on reverse if necessary</i>						
TECHNICAL VERIFIER SIGNATURE:					COST: £200 Half Day £300 Full Day	DATE:
ASSESSOR SIGNATURE:						

TECHNICAL EVALUATION RECORD

AORD09 Level 2 Award in Off Road Driving

1. Knowledge of H&S regulations

- ☐ Key principles and practical relevance.
- ☐ Health and Safety at Work etc. Act 1974 (HASAWA)
- ☐ Management of Health and Safety at Work Regulations 1999 (MHSWR)
- ☐ Provision and Use of Work Equipment Regulations 1998 (PUWER)
- ☐ Personal Protective Equipment at Work Regulations 1992 (PPE regs)
- ☐ Control Of Substances Hazardous to Health Regulations (COSHH)
- ☐ The Health and Safety (First Aid) Regulations 1992
- ☐ Reporting of Injuries Diseases Dangerous Occurrence Regulations (RIDDOR)
- ☐ Wildlife and Countryside Act 1981
- ☐ Countryside and Rights of Way Act 2000
- ☐ Manual Handling Operations Regulations 1994
- ☐ The Control of Noise Regulations 2005
- ☐ Lifting Operations and Lifting Equipment Regulations 1998
- ☐ Risk assessments
- ☐ Operators manuals

Carry out SSRA

- ☐ Assessor to complete a Site Specific Risk Assessment, using provided template
- ☐ Hazards and controls relative to site, task and equipment. Identify and comment on additional hazards encountered whilst driving.

2. Daily pre-use checks carried out

- ☐ Check, identify and comment all fluid levels
- ☐ Demonstrate full understanding of daily pre-use checks.

3. Function of all instruments, controls and traction aids explained

- ☐ Must include full understanding of transfer boxes, differentials, traction aids and controls

4. Drive vehicle around a designated course that must include; failed hill climb, descents and traversing.

- ☐ Driving carried out to agreed standard

5. Demonstrate full understanding of any additional driving conditions that haven't been encountered on site and explain correct procedures

- ☐ Additional driving conditions explained

6. Outline additional H&S requirements for trailer use off road.

- ☐ Must include load capability of towing vehicle including nose weight and knowledge of differing gross train weight when operating off road

7. Drive trailer around suitable off road course

- ☐ To include attaching and removing trailer safely and reversing into suitable parking bay.

8. Describe fully the functions of vehicle mounted winches

- ☐ This must include understanding of the different types of winch, WLL, MBS, fibre and wire winch lines, mechanical advantage and its appropriate use.
- ☐ All additional winch equipment's functions should be fully described and its compatibility in a recovery operation
- ☐ Inspection protocols for all equipment should be fully detailed

9. Demonstrate the use of a winch for vehicle self-recovery and to move either another vehicle or a heavy object.

- ☐ The driver must be in the vehicle for self-recovery and control the winch and vehicle safely
- ☐ The moving of the other vehicle or object should utilise a pulley either for an off-set or for mechanical advantage. The use of off-set and mechanical advantage should be fully explained.

10. Prepare the vehicle for return to on road driving

- ☐ Must include all elements outlined in the assessor guidance with particular reference to traction aids, differential locks and tyre condition

11. Assessment techniques

- ☐ Clear and concise questions/instructions
- ☐ Question/instruction relative to unit

(Please note: this section only needs to be completed by new assessors).

Total score required (on front sheet) can be adjusted to 40 if an existing assessor.