

CITY & GUILDS LEVEL 2 AWARD IN THE SAFE SUB SURFACE APPLICATION OF LIQUID PESTICIDES (PA13) 601/5153/3



QUALIFICATION GUIDANCE

Independently Assessed

Essential Qualification Information

Not to be used by the Candidate during Assessment

You will require some of this information to accurately complete the Record of Assessment (ROA)

Qualification Group No	0 2 1 6	Pesticides
Qualification Programme No	0 2 1 6 - 6 1	L2 Award in the Safe Sub Surface Application of Liquid Pesticides (PA13)
Unit(s)	2 2 1	Operating Sub Surface Equipment for Application of Pesticides (PA13) (A/505/7767)
Guided Learning Hours (GLH)	2 2 1	GLH 28 (Credit Value 3)
Total Qualification Time (TQT)		30 Hours
Recommended Assessment Duration		1.5 – 3 hours per Candidate
Pre-Requisite Units	1 0 1	Principles of Safe Handling and Application of Pesticides (PA1)

Version and date	Change detail	Section
1.2 November 2017	Added TQT details Deleted QCF / Learning Time	Qualification at a glance, Structure Throughout

City & Guilds Level 2 Award in the Safe Sub Surface Application of Liquid Pesticides (PA13) Qualification Guidance

Introduction

The scheme will be administered by City & Guilds

City & Guilds will:

- Publish
 - Scheme regulations
 - Qualification guidance
 - Training material
 - Trainers support material
- Approve Centres to co-ordinate and administer the scheme
- Set standards for the training of Verifiers and Assessors
- Recruit, train and deploy Verifiers
- Manage verification
- Issue Certificates to successful Candidates

The Qualification

The qualification will be awarded to Candidates who achieve the required level of competence in the units to which their Certificate relates.

Training

The Code of Practice for Using Plant Protection Products states "By Law everyone who uses pesticides professionally must have received adequate training in using pesticides safely". Candidates are strongly advised to ensure that they will be able to meet the standards required in the assessment.

Total Qualification Time

Total Qualification Time (TQT) is the total amount of time, in hours, expected to be spent by a Learner to achieve a qualification. It includes both guided learning hours (which are listed separately) and hours spent in preparation, study and assessment.

Access to Assessment

Assessment Centres will be responsible for arranging the assessment on behalf of the Candidate.

The minimum age limit for Candidates taking Certificates of Competence is 16 years. There is no upper age limit.

The assessment consists of **one** compulsory unit:

Unit 221 (PA13)	(Mandatory)	(Credit Value 3)
Outcome 1.	Know the legislative and safety regulations relating to application equipment	(Criteria 1.1 – 1.2)
Outcome 2.	Be able to assess the environmental factors relating to mixing and application	(Criteria 2.1 – 2.2)
Outcome 3.	Be able to read and interpret product information	(Criteria 3.1 – 3.2)
Outcome 4.	Be able to prepare and calibrate the applicator	(Criteria 4.1 – 4.5)
Outcome 5.	Be able to operate the application equipment	(Criteria 5.1 – 5.4)
Outcome 6.	Know how to carry out post-operational procedures	(Criteria 6.1 – 6.3)

Candidates must successfully achieve **all** assessment activities in the above unit.

There are no endorsements for this Award.

Quality Assurance

Verification is a process of monitoring assessment; it is an essential check to confirm that the assessment procedures are being carried out in the way City & Guilds has specified. The overall aim of Verification is to establish a system of quality assurance that is acceptable in terms of both credibility and cost effectiveness.

Approved Assessors will be subject to a regular visit by a Verifier at a time when assessments are being undertaken.

Documents completed by the Assessor may be inspected by a Centre appointed Internal Verifier and a City & Guilds approved Verifier at any time.

Compliance with the verification requirements is a pre-requisite for Assessors remaining on the list of approved Assessors.

After assessment has been completed the Qualification Guidance is to be retained by the Assessor for 12 months and is to be made available for inspection by a Centre appointed Internal Verifier, a City & Guilds approved Verifier or when a centre visit takes place by a Quality Systems Consultant (QSC).

Performance Evaluation

The result of each assessment activity is evaluated against the following criteria:

- M = Met** Meets or exceeds the assessment criteria by displaying a level of practical performance and/or underpinning knowledge. If the Criterion has been MET, a tick is to be put in the box provided in the bottom right-hand column of each section.
- NM = Not Met** Does not satisfy the requirements of the assessment criteria, being unable to perform the practical task satisfactorily or safely or having insufficient underpinning knowledge. If the Criterion is NOT MET, a cross is to be put in the box provided in the bottom right-hand column of each section.

Appeals and Equal Opportunities

Centres must have their own auditable, appeals procedures. If a Candidate is not satisfied with the examination conditions or a Candidate feels the opportunity for examination is being denied, the Centre Manager should, in the first instance, address the problem. If, however the problem cannot be resolved, City & Guilds will arbitrate and a Principal Verifier may be approached to offer independent advice. All appeals must be clearly documented by the Centre Manager and made available to the Principal Verifier or City & Guilds if advice is required.

Should occasions arise when Centres are not satisfied with any aspect of the verification process, they should contact the Quality Assurance Manager at City & Guilds NPTC, Building 500, Abbey Park, Stareton, Warwickshire, CV8 2LY. Telephone 02476 857 300

Access to the qualification is open to all, irrespective of gender, race, creed or special needs. Subject to H&S restrictions the Centre Manager should ensure that no learner is subjected to unfair discrimination on any grounds in relation to access to assessment and to the fairness of the assessment. QCA requires City & Guilds to monitor centres to check whether equal opportunities policies are being adhered to.

Validation of Equipment

All equipment being used for this assessment must comply with the relevant requirements of the Provision and Use of Work Equipment Regulations (PUWER) 1998.

Vehicles must comply with Department of Transport and Road Traffic Acts where relevant.

Any machinery/equipment complying with current legal requirements is acceptable for the assessment, provided it is suitably equipped for all assessment activities to be carried out.

Summary of responsibilities in the assessment process		
Centre responsibilities	Candidate responsibilities	Assessor responsibilities
A suitable site is made available for the assessment to take place		Ensuring that the site provided is suitable for the assessment to take place
Machinery, equipment and materials are available to enable assessment of all the activities to take place	To be familiar with the machinery/equipment being used for the assessment	Ensuring that the machinery, equipment and materials provided satisfy the assessment requirements
	To bring appropriate Personal Protective Equipment (PPE) to the assessment	Ensuring that candidate's PPE complies with the requirements of the assessment
	To bring relevant training materials (including calibration sheet if applicable)	
	To bring a product label appropriate for the assessment	To ensure that the product label is appropriate for the assessment (or provide a suitable alternative)

Safe Practice

The Assessor and Candidate must wear Personal Protective Equipment (PPE) when appropriate.

The Assessor must ensure that a Site Specific Risk Assessment is carried out.

All equipment must be operated in such a way that the Candidate, Assessor, other persons and the environment are not endangered. Failure to operate safely and comply with these requirements will result in the Candidate not meeting the required standard.

A breach of Health and Safety that puts any person at risk during the assessment process will result in the assessment being terminated and the Candidate not meeting the required standard. The Assessor may stop the assessment on the grounds of safety at any time at their discretion.

Before any assessments take place, Assessor & Candidate should to be aware of any local or national issues to prevent breach of security, safety and any cross contamination or damage to the local environment.

Information

During the assessment the candidate may refer to operator manuals, training materials or safety publications, but they **may not** refer to the Qualification Guidance Document.

Questions should be related to the background or employment aspirations of the candidate.

Candidates who undertake this assessment and have met the requirements are reminded of their legal obligation to receive/undertake appropriate additional training in the use of any equipment that differs from that used during the assessment, but which they are nevertheless qualified to use.

Assessment Guidance for the Assessor

This qualification can only be assessed by an Assessor who is suitably qualified and meets the requirements of the awarding body. The Assessor must be independent **and cannot have been involved with the training of the Candidate**. Please see City & Guilds Centre Manual for guidance.

The Candidate is to be notified of the place and time of assessment and when formal assessment commences and ceases.

Assessors are reminded that assessment is a formal process and that assessment must be carried out using this Qualification Guidance. All relevant assessment criteria must be assessed as specified in the Qualification Guidance. Assessment will be carried out by direct observation and by oral questioning of the Candidate. **Where a specific number of responses are required these may include other suitable answers not specified if they are deemed to be correct by the Assessor.** The performance of the Candidate is to be recorded on the Qualification Guidance as directed by completing the tick boxes. Space has been provided on the Qualification Guidance for the person assessing to record relevant information which can be utilised to provide feedback to the Candidate. After assessment has been completed the Qualification Guidance document is to be retained by the assessor and provided if required.

Assessment Guidance for the Candidate

A list of registered Assessment Centres is available from City & Guilds NPTC. (www.nptc.org.uk)

Assessment is a process by which it is confirmed that the candidate is competent in the unit(s) within the award to which the assessment relates. It is the process of collecting evidence about the candidate's capabilities and judging whether that evidence is sufficient to attribute competence.

The Candidate must be registered through the City & Guilds approved Assessment Centre for this qualification prior to the assessment.

The results of the assessment will be recorded on the Record of Assessment form (ROA).

The Qualification Guidance contains criteria relating to:

- Observation of practical performance
- Assessment of underpinning knowledge

Published by
City & Guilds
Building 500
Abbey Park
Stareton
Warwickshire
CV8 2LY

T +44 (0)24 7685 7300

F +44 (0)24 7669 6128

www.nptc.org.uk

e-mail: information@cityandguilds.com

City & Guilds is a registered charity established to promote education and training

Unit 221 - Operating Sub Surface Equipment for Application of Pesticides (PA13)

Candidate A	Name:	Date:	Start Time:	Duration:
Candidate B	Name:	Date:	Start Time:	Duration:
Candidate C	Name:	Date:	Start Time:	Duration:
Candidate D	Name:	Date:	Start Time:	Duration:

CRITERIA NUMBER	ASSESSMENT CRITERIA	ASSESSOR GUIDANCE	ASSESSMENT ACTIVITIES	CANDIDATE			
				A	B	C	D
Unit 221 1.1	Describe the legal requirements relating to applying pesticides using sub surface equipment	Candidate to describe two operator's obligations in terms of legal requirements	May include: <ul style="list-style-type: none"> • all required guards are in place and equipment complies with legal requirements • comply with all relevant road traffic regulations when operating or transporting on the public highway • comply with The Plant Protection Products (Sustainable Use) Regulations 2012 • the operator must hold the appropriate certification for the equipment they are using <p style="text-align: right;">Met ✓ Not Met X</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 221 1.2	Describe how to apply pesticides safely using sub surface equipment following industry best practice	Candidate to describe one operator safety regulation in terms of using sub surface application equipment Candidate to describe two precautions the operator may take to protect self from pesticide contamination when operating the prime mover When preparing the prime mover and applicator, the candidate is to describe three checks which the operator may carry out to protect self from physical danger during operation Candidate to state four aspects of safe practice to be considered when driving on sloping terrain Candidate to state one consideration for safe driving on a public highway	May include: <ul style="list-style-type: none"> • comply with Pesticide Codes of Practice • adopt industry best practice • be aware of any safety implications imposed by COSHH/Risk Assessment and comply with the requirements sealed cab: <ul style="list-style-type: none"> • fit carbon filter • use of in-cab controls • ensure ventilation system is functional • close all windows • contaminated PPE stored in external locker • awareness of the siting of pressurised components within confines of cab open cab/canopy/platform: <ul style="list-style-type: none"> • use of appropriate PPE • awareness of the siting of pressurised components within confines of cab/canopy/platform May include: <ul style="list-style-type: none"> • compatibility of prime mover and applicator • front weights • wheel track width • correct tyre pressures • condition of tyres • brake function May include: <ul style="list-style-type: none"> • assess conditions • select four wheel drive • appropriate speed • correct gear selection • effect of changing load on stability • use of weights to stabilise prime mover • correct turning procedure • keep centre of gravity as low as possible May include: <ul style="list-style-type: none"> • independent brakes coupled together • travelling at high speed makes vehicle unstable <p style="text-align: right;">Met ✓ Not Met X</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CRITERIA NUMBER	ASSESSMENT CRITERIA	ASSESSOR GUIDANCE	ASSESSMENT ACTIVITIES	CANDIDATE			
				A	B	C	D
Unit 221 2.1	Identify risks to the environment	Candidate to identify all relevant risks to the environment for the application site	<p>May include:</p> <ul style="list-style-type: none"> • escaping vapour (gas) • ground conditions • water courses • environmental margins/strips/areas • drains • boreholes • wildlife • non-targets • sensitive crops/areas • housing • public access • other risks particular to the site <p style="text-align: right;">Met ✓ Not Met X</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 221 2.2	Explain how to minimise risks to the environment	Candidate to explain how to minimise the risks identified in 2.1	<p>May include:</p> <ul style="list-style-type: none"> • soil suitably sealed • use an appropriate pesticide (minimal environmental impact) • careful timing of application • check and maintain application rate • observe buffer zones • erect warning signs • inform neighbours <p style="text-align: right;">Met ✓ Not Met X</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 221 3.1 Unit 221 3.2	Read product information Interpret product information	<p>The candidate is required to read and interpret the information on a product label and provide relevant information as requested by the Assessor</p> <p>Note to the Assessor: A product label is required. It is expected that the candidate will provide the product label</p> <p>The label provided must be for a currently approved product and appropriate to the candidates normal work situation</p> <p>Note to the Candidate (Assessor also to note): It is acceptable for key information on the label to be highlighted for use during the assessment</p>	<p>May include the following:</p> <ul style="list-style-type: none"> • product name • active substance(s) (ingredient(s)) <p>Important information:</p> <ul style="list-style-type: none"> • field of use • crop/target • maximum individual dose • maximum total dose • maximum number of treatments • specific product precautions/warnings • operator protection • environmental protection • restrictions on use <p>Crop specific information:</p> <ul style="list-style-type: none"> • crop/target • dose rate • timing • depth of application <p>Mixing (if applicable) and application:</p> <ul style="list-style-type: none"> • filling • additional label information <p style="text-align: right;">Met ✓ Not Met X</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 221 4.1	Carry out pre use checks to the prime mover	Candidate to carry out all pre-use checks relevant to the prime mover being used for the assessment	<p>May include:</p> <ul style="list-style-type: none"> • guards in place and in good condition • visual inspection of the wheels and tyres • tyre pressures • fuel level adequate • engine oil level is within acceptable limits • hydraulic oil level is within acceptable limits (if accessible) • transmission oil level is within acceptable limits (if accessible) • coolant level is adequate • engine air filter is clean <p style="text-align: right;">Met ✓ Not Met X</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CRITERIA NUMBER	ASSESSMENT CRITERIA	ASSESSOR GUIDANCE	ASSESSMENT ACTIVITIES	CANDIDATE			
				A	B	C	D
Unit 221 4.2	Identify applicator components and controls	Candidate to identify all components and controls relating to the applicator being used for the assessment	<p>May include all/any of the following:</p> <ul style="list-style-type: none"> • main tank • clean water tank • hand wash tank • pump • pulsation damper • filling control and devices • pressure adjustment control • pressure gauge • on/off control • filters • tank drain • tines/shears • nozzle • soil sealing roller • plastic film dispenser • other components/controls specific to the applicator <p style="text-align: right;">Met ✓ Not Met X</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 221 4.3	Carry out pre-use and operational checks to the applicator	<p>Check security of attachment of applicator mechanisms and/or pesticide container</p> <p>Check for mechanical defects</p> <p>Check that the applicator is lubricated correctly</p> <p>Check and clean/replace a nozzle</p> <p>Check condition of soil engaging components</p> <p>Check condition of soil sealing mechanism</p> <p>Explain how to use the control panel to ensure that the applicator is functioning correctly (if applicable)</p> <p>State one suitable action in the event of the control panel failing</p> <p>Part fill applicator (if applicable)</p>	<p>May include:</p> <ul style="list-style-type: none"> • fasteners tight • straps inspected and adjusted if necessary • linkage secure • sideways movement restricted • pesticide container secured • seized, worn or damaged controls/components • electrical connections • identification of lubrication points • visual inspection of lubrication points • visual inspection of levels • check for defects and cleanliness • clean if required • replace if damaged or worn • tines/shares serviceable • securely attached • correct spacing • securely attached • pressure adjustment • roller speed adjustment • film dispenser(if fitted) • functions of control panel • recognition of malfunctions before and during operation • check accuracy of calibration • switch to manual/test mode where applicable • stop pesticide application • manual operation of controls if possible • suitable site selected • fill by usual on-site method and following approved procedures • correct use of clean water supply 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Continued				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CRITERIA NUMBER	ASSESSMENT CRITERIA	ASSESSOR GUIDANCE	ASSESSMENT ACTIVITIES	CANDIDATE			
				A	B	C	D
Cont... Unit 221 4.3		Check applicator for liquid leaks	<ul style="list-style-type: none"> visual check of nozzle(s) for absence of blockages replace defective nozzle(s) lids and seals pipe work and connections control valves filters pressure gauge <p style="text-align: right;">Met ✓ Not Met X</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 221 4.4	Calibrate the applicator and record relevant data	<p>Candidate is required to calibrate the applicator and record relevant data</p> <p>Select and record forward speed</p> <p>Calculate required output/volume rate</p> <p>Check and set flow rate</p> <p>State four pieces of calibration data that should be recorded</p>	<p>Calibration may include the following:</p> <ul style="list-style-type: none"> suitable forward speed for ground conditions appropriate gear selected and engine speed established (if applicable) accurate measurement of distance accurate measurement of time taken to cover distance correct use of formula to establish forward speed correct use of formula flow rate checked using a suitable container compare with target output adjust flow rate as required or any other acceptable method <p>May include:</p> <ul style="list-style-type: none"> registration number of vehicle tyre size and pressure gear selected engine speed vehicle forward speed application volume flow rate setting <p style="text-align: right;">Met ✓ Not Met X</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 221 4.5	Calculate the quantities of pesticide and water required, if applicable, for a specified area	Candidate to calculate quantity required for a specified area	<p>To include:</p> <ul style="list-style-type: none"> amount of pesticide required for specified area <p style="text-align: right;">Met ✓ Not Met X</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 221 5.1	Measure the required quantities and add to the applicator or attach pesticide container	<p>Candidate to measure and add quantities required for the area specified in 4.5 or attach pesticide container</p> <p>Note: This may be a simulated pesticide product</p>	<p>To include:</p> <ul style="list-style-type: none"> correct selection and use of PPE/RPE (as required by the product label COSHH/Risk Assessment) suitable site selected sufficient pesticide for task use of filling device (if fitted) avoidance of spillage or pesticide container securely attached <p style="text-align: right;">Met ✓ Not Met X</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 221 5.2	Demonstrate safe and accurate application procedures	<p>Candidate to describe two possible methods of marking out the site to achieve accurate application</p> <p>Candidate to explain the appropriate procedure to follow when the applicator/container needs refilling/replacing part way through an application</p>	<p>May include any of the following:</p> <ul style="list-style-type: none"> crop rows marker poles use of GPS <p>Explanation to include:</p> <ul style="list-style-type: none"> avoid contact with contaminated crop/target mark the spot at which the applicator/container emptied refill applicator/replace container continue application by accurately matching at the appropriate point 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Continued				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CRITERIA NUMBER	ASSESSMENT CRITERIA	ASSESSOR GUIDANCE	ASSESSMENT ACTIVITIES	CANDIDATE			
				A	B	C	D
Cont... Unit 221 5.2		<p>Candidate to explain the appropriate procedure to follow when a nozzle becomes blocked during an application</p> <p>Candidate to apply pesticide to treat a specified area appropriate to the candidates normal work situation and sufficient to demonstrate safe and accurate application procedures</p>	<p>Explanation to include:</p> <ul style="list-style-type: none"> identify blockage select and use appropriate PPE/RPE care not to walk in contaminated area clean or replace nozzle as appropriate <p>To include:</p> <ul style="list-style-type: none"> ensure application depth is correct operate controls to start and finish applying accurately at the beginning and end of each bout correct forward speed maintained accurate matching of bouts / use of driving aids coping with obstacles all of specified area treated, minimising overlaps and misses awareness of changes in weather conditions and appropriate action taken(if applicable) <p style="text-align: right;">Met ✓ Not Met X</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 221 5.3	Carry out all activities protecting human health and the environment	<p>Note to the Assessor: Assessor to be satisfied that the candidate has carried out all activities protecting human health and the environment</p>	<p>To include:</p> <ul style="list-style-type: none"> prevention of personal injury and contamination through correct selection and use of PPE/RPE (as required by the product label and/or COSHH/Risk Assessment) prevention of public/bystander contamination safe filling procedure avoidance of off-target application avoidance of overdosing crop/target <p style="text-align: right;">Met ✓ Not Met X</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 221 5.4	Complete a treatment record	<p>Candidate is required to complete a treatment record</p> <p>Note to the Assessor: The treatment record must be approved by the Assessor (or supplied by the Assessor if necessary)</p>	<p>Completion of the treatment record must be:</p> <ul style="list-style-type: none"> accurate legible (if handwritten) <p style="text-align: right;">Met ✓ Not Met X</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 221 6.1	Explain how to manage surplus pesticide and dispose of waste materials	<p>Candidate to explain one method of dealing with surplus concentrate pesticide</p> <p>Candidate to explain one method of dealing with waste containers/packaging</p>	<p>Explanation may include:</p> <ul style="list-style-type: none"> return to temporary mobile store return to fixed store <p>Containers:</p> <ul style="list-style-type: none"> placed in secure storage until disposal returned to supplier collected by licensed waste disposal contractor <p>Packaging:</p> <ul style="list-style-type: none"> thoroughly emptied placed in secure storage until disposal collected by licensed waste disposal contractor <p style="text-align: right;">Met ✓ Not Met X</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unit 221 6.2	Explain how to clean and decontaminate the applicator	Candidate to explain four factors that need to be considered when cleaning and decontaminating the applicator and, if applicable, the prime mover	<p>May include:</p> <ul style="list-style-type: none"> select and use appropriate PPE appropriate site thorough washing with water and suitable cleaning agent (if recommended/required) internal and external surfaces use of in-built wash systems if provided care to ensure contamination 'hot-spots' are clean thorough flushing of systems safe disposal of contaminated washings when cleaning should take place safe procedures followed <p style="text-align: right;">Met ✓ Not Met X</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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				A	B	C	D
Unit 221 6.3	Describe the storage requirements for the applicator	Candidate to describe three factors to consider prior to storing the applicator	May include: <ul style="list-style-type: none"> • ensure the applicator is clean and dry • inspect for wear and damage • replace any worn or damaged parts • controls left in appropriate positions • frost protection measures implemented • lubricate as required • store undercover and out of direct sunlight • store in a secure area <p style="text-align: right;">Met ✓ Not Met X</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Summary of Assessment (The Assessor is to complete the following as appropriate)

Candidate A	Candidate has met all of the assessment criteria	Tick <input checked="" type="checkbox"/> <input type="checkbox"/>	The Candidate has not met all of the assessment criteria; (state reason(s))	Tick <input checked="" type="checkbox"/> <input type="checkbox"/>
	Signed:		Date:	

Candidate B	Candidate has met all of the assessment criteria	Tick <input checked="" type="checkbox"/> <input type="checkbox"/>	The Candidate has not met all of the assessment criteria; (state reason(s))	Tick <input checked="" type="checkbox"/> <input type="checkbox"/>
	Signed:		Date:	

Candidate C	Candidate has met all of the assessment criteria	Tick <input checked="" type="checkbox"/> <input type="checkbox"/>	The Candidate has not met all of the assessment criteria; (state reason(s))	Tick <input checked="" type="checkbox"/> <input type="checkbox"/>
	Signed:		Date:	

Candidate D	Candidate has met all of the assessment criteria	Tick <input checked="" type="checkbox"/> <input type="checkbox"/>	The Candidate has not met all of the assessment criteria; (state reason(s))	Tick <input checked="" type="checkbox"/> <input type="checkbox"/>
	Signed:		Date:	

For use by Internal Verifier ONLY if the assessment process was internally verified
(Internal Verifier to complete **ONE** of the boxes below)

I observed an assessment process taking place and I am satisfied that the assessment was conducted in line with the qualification requirements.	Tick <input checked="" type="checkbox"/> <input type="checkbox"/>
I observed an assessment process taking place. The following were noted as areas of concern.	Tick <input checked="" type="checkbox"/> <input type="checkbox"/>
Signed:	
Date:	